

# COSTUME RENTAL TERMS

## FIREHALL ARTS CENTRE COSTUME RENTAL AGREEMENT – TERMS AND CONDITIONS

1. The rental fee is a minimum of \$15 per costume, per week of performance. Rental fees are charged only for the run of the show, not for time required for fittings and cleaning.
2. One costume is defined as all of the pieces that make up an outfit. For example, one suit jacket plus one pair of trousers and one dress shirt would constitute one costume.
3. Individual small pieces (ex. A pair of trousers, a hat, a blouse etc) are \$5.
4. The rental fee and deposit are due at the time costumes are picked up. Checks should be written to: Firehall Arts Centre
5. A refundable security deposit of no less than \$25 and up to the replacement value for all costumes rented will be collected at the time of rental to cover damaged and/or lost costumes.
6. There will be a late fee equal to one week's rental fee for costumes returned more than seven days after the expected return date, and for each additional week the costumes are late. If you know you will not be able to return rented costumes on time, you must call or email to make new arrangements before the return date on your agreement.
7. Costumes must be restored to their original condition prior to being returned. No permanent alterations (such as replacing hooks or snaps with a zipper) are permitted and no costume may be cut or treated with glue, paint, or dye. Please remove all masking tape labels before cleaning.
8. All costumes must be returned dry cleaned or laundered, as appropriate. The renter takes full responsibility for costumes damaged by improper laundering
9. We reserve the right to suspend rental and borrowing privileges for parties who do not comply with the terms and conditions.